



**DEPARTMENT OF THE AIR FORCE**  
HEADQUARTERS SPACE AND MISSILE SYSTEMS CENTER (AFSPC)  
LOS ANGELES AIR FORCE BASE CALIFORNIA

MEMORANDUM FOR ALL SMC TWO-LETTER OFFICES

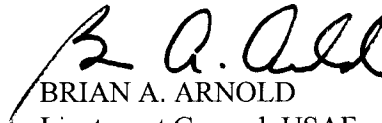
DET 8  
DET 9  
DET 11  
DET 12

OCT 21 2002

FROM: SMC/CC

SUBJECT: Advisory and Assistance Services (A&AS) Contracting Guidance

1. The National Defense Authorization Act of Fiscal Year 2002 highlighted the increased significance of DoD service contracts and the necessity for management improvements, especially in the areas of competition, strategic operations, and contract oversight. SMC has maintained a policy of centralized Advisory and Assistance Services (A&AS) contracting and management since 1991 and currently offers four groups of A&AS contracting vehicles: 1) the six Financial Acquisition Support Services (FASS) Blanket Purchase Agreements (BPAs), 2) the ten Technical Acquisition Support Services (TASS) BPAs, 3) the three Engineering, Analysis, Design and Development (EADD) II contracts, and 4) the Aerospace Federally Funded Research and Development Center (FFRDC) contract.
2. The FASS BPAs were awarded to provide SMC organizations with financial support, including cost estimating and commitment/obligation/expenditure reconciliation. The TASS BPAs provide SMC organizations with technical engineering support and management services, as well as specialty acquisition expertise. The EADD II contracts centralize developmental planning activities, such as modernization planning; modeling, simulation & analysis; and rapid prototyping and demonstrations, e.g. all TENCAP activities, ACTDs, ATDs & OCDs. The Aerospace contract provides "trusted agent" expertise to SMC across a broad range of technical space specialties. A complete description of each contract vehicle is included in the attachment.
3. I reiterate and emphasize that it is my center commander and PEO policy that all SMC units will only use the four centralized contracting vehicles for A&AS support, including other FFRDC efforts, unless the work falls outside their scope and/or a written waiver is approved by the SMC A&AS focal point (SMC/AX through AXC). The utilization of qualified small businesses should also be a consideration when establishing FASS/TASS delivery orders. Please contact Mr. Jim Taniguchi, SMC A&AS Staff Officer, at DSN 833-5771 for additional information about these contracting vehicles or waiver requests.

  
BRIAN A. ARNOLD  
Lieutenant General, USAF  
Commander

Attachment:  
A&AS Contract Summaries